Request for Proposals: Community of Practice Facilitator
The Brooklyn Economic Justice Project

The New York Women’s Foundation is soliciting proposals from qualified consultants to facilitate a community of practice for the Brooklyn Economic Justice Project (BEJP).

The New York Women’s Foundation creates an equitable and just future for women and families by uniting a cross-cultural alliance that ignites action and invests in bold, community-led solutions across the city. We boldly invest in organizations and leaders that strive for justice, economic security, safety, and health for women, girls, transgender, gender non-conforming and non-binary individuals and their families. We prioritize organizations that promote women and girls’ leadership, gender equity, and asset-based community approaches.

About the Brooklyn Economic Justice Project

Earlier this year, The New York Women’s Foundation launched a three-year initiative focused on four under-resourced neighborhoods in Brooklyn to interrupt the negative impacts of gentrification on women, girls and TGNCNB people and their families. Our goal is to create a robust cohort of grantee partner organizations in Bedford-Stuyvesant, Brownsville, Bushwick, and East New York harnessing their expertise in service delivery, advocacy, and movement building to:

- Deepen understanding of interrelated issues affecting economic security
- Build and strengthen partnership and collaboration while enhancing organizational and leadership capacity
- Enable the development and successful implementation of community-led strategies to address economic prosperity for women, girls, and TGNCNB individuals and their families

Project Goals and Scope of Services

Project Duration: Approximately 1 year

The Community of Practice Facilitator will play a significant role in supporting members to exchange views, share lessons learned, and provide perspectives on interconnected issues related to gentrification and its impact on underserved populations of women, girls and TGNC individuals. The Facilitator is also responsible for identifying opportunities for collective impact to support grantee partners in coordinating their efforts and working together to create lasting solutions. The projected scope of work includes:
• The design of strategy to support substantive engagement, learning, and capacity building among BEJP grantee partners
• Maintaining communication with cohort members between sessions through targeted emails to bring the most relevant updates and opportunities for engagement (e.g. community snapshots, relevant media and/or events) to the attention of grantees
• Conducting one on one communication with individual grantee partners as appropriate to support engagement throughout the lifespan of the community
• Preparation and dissemination of agendas and pertinent materials/resources in advance of each cohort session
• Collecting and sharing data with Foundation Staff throughout the duration of the project, including submission of final report outlining community of practice activities, learnings, and evidence of impact

Preferred Qualifications

• Experience working directly with women and TGNCNB leaders of color from marginalized communities engaged in efforts aligned with the BEJP’s grantmaking values and priorities, including anti-gentrification and displacement organizing and other intersecting issues such as racial justice, economic development, and food justice
• Expertise in collective impact work as demonstrated by a keen ability to build consensus and help people collectively move through a process
• Clear and thoughtful communicator with an ability to continually move conversations forward and sustain the effectiveness of community activities
• Experience coordinating and facilitating both virtual and in-person convenings for experienced non-profit professionals and community leaders
• Excellent organizational skills and proven ability to execute tasks within assigned deadlines
• Knowledge of the negative impacts of gentrification and interrelated social issues on underserved communities is a plus
• Familiarity with Brooklyn’s Bedford Stuyvesant, Bushwick, East New York and Brownsville neighborhoods is a plus

Application Process

In order to be considered for this opportunity, please submit the following no later than July 1, 2020 to Sasha Graham, Program Officer, Early Investment at sgraham@nywf.org.

1. Brief cover letter explaining interest in the project, as well as relevant experience related the preferred qualifications listed above.
2. Resume/CV.

Upon receipt, follow-up phone calls will be scheduled with select applicants to provide more information on the project and next steps for consideration, including the submission of a draft proposal of work.